

# RESOURCE 12: CHURCH READINESS FORM

This form to be returned to Bishop/Diocesan Administrator before the return to public celebration of the Eucharist and the Sacraments.

**Parish:** \_\_\_\_\_ **Church:** \_\_\_\_\_

Action Required	Yes / No
We have established and trained a Parish Support Team with relevant expertise, to plan and provide training for volunteers. This team includes a “worker/workplace representative”	
We have identified the means by which this parish plan will be communicated to the parishioners	
We have sourced and trained a team of stewards	
We have identified and trained a team of volunteer cleaners	
We have implemented physical distancing measures and associated signage	
We have identified the new capacity for any one congregation and how it can be publicly notified in advance of a return to public celebration of the Eucharist / Sacraments	
We have agreed a mechanism for providing everyone with an opportunity to come to Mass while ensuring smaller congregations	
We have developed a plan for access and movement in the sacristy and sanctuary	
We have identified a suitable plan for the distribution of Holy Communion in this church	
We have developed an area suitable for the Sacrament of Reconciliation and have identified a way of implementing the required modifications	
We have planned and prepared a secure means for receiving contributions without the need to pass bags or baskets	
We have a COVID-19 plan for the safety of staff members / volunteers, which is consistent with the Return to Work Safely Protocol	
We have a plan in place to respond to a church-related outbreak of COVID-19	

**Signed:** \_\_\_\_\_ **PP / Adm.** **Date:** \_\_\_\_\_

**Approved:** \_\_\_\_\_ **Bishop/Administrator** **Date:** \_\_\_\_\_